



1149 University Blvd.
Tuscaloosa, AL
(250)758-3318
www.buffalophil.com

Private Party Reservation Agreement

Date of Agreement: _____

Date of Party: _____

This is an agreement for services and agreement to pay for services in accordance with the terms set forth herein, between Buffalo Phil's and:

Personal Information

Name: _____

Address: _____

Phone Number: _____

Email: _____

Driver's License Information

Driver's License No. _____

State: _____ Exp.: _____

(Make sure to make a copy of Driver's License.)

Party Reservation Information:

Date of Reservation: ___/___/___ Starting Time: _____ Ending Time: _____

Size of your party: Adults: _____ Children: _____ Type of Event: _____

Special Request: _____

Policies

Cancellation:

All reservations must be canceled 48 hours prior to the scheduled reservation. Any reservation cancellation less than 48 hours of the scheduled reservation will be charged a non-refundable \$75 cancellation fee. We do however, reserve the right to waive the cancellation fee at our sole discretion and without discrimination.

Service Charge:

A 18% gratuity will be added to guests' total bill to be dispersed as gratuities to servers and bartenders who work the reservation.

Deposit:

There will a minimum private room reservation fee of \$150.00 cash only. We will need to make a copy of your identification at the time the deposit is paid. You may collect the private room reservation fee back as early as the following day if there is no damage done to the private room and the private room is not left trashed.

Decorations and Party Supplies:

Silly string, glitter, confetti, party poppers are NOT allowed. You may hang up decorations but you are responsible for cleaning up the decorations afterwards.

Personal Items:

- Personal belongings should be kept with you at all times.
- We are not responsible for lost or stolen items left unattended.
- Large bags and backpacks must be stored in designated areas.
- Valuables should be secured or left at home to avoid loss.
- If you notice any suspicious items, please inform a staff member immediately.

Guidelines of Party Room:

1. No outside alcohol is allowed.
2. No outside music is allowed unless approved by management.
3. Do not connect your phone to the TV in the private room.
4. You are responsible for any children that are attending the party. This is a family restaurant and we welcome all families. We only ask that you don't allow your children to run around the restaurant to help us prevent any accidents from taking place since the staff is moving at a fast pace throughout the entire restaurant.
5. No inappropriate dancing. (Twerking or pop-lock-n-drop-it)
6. No flashing body parts to other guests. If a guest is caught flashing body parts, they will have to pay their check immediately and leave the restaurant plus their name will be added to the banned list.
7. Speaking rudely or cursing at the staff is prohibited. If one of your guests speaks rudely or curses at one of the staff members, the entire party will have to pay their checks and leave immediately. This same rule applies to the staff. If one of the staff members is speaking rudely or cursing at one of the guests, that staff member will be removed from the party immediately and you will receive a new server.
8. No animals are allowed unless the animal is a registered service animal.
9. You will be responsible for the payment of all of your guests' checks. If any of your guests leave without paying for their check, you will be held financially responsible. Refusal to pay may result in legal action, up to and including criminal charges.
10. The back door is an emergency exit only door. Do not prop the door open. All guests must enter through the patio door or the front door. The back door must be kept locked and closed at all times.
12. We encourage relaying the private room reservations policies to all of your guests.

I agree that

- ✓ I will not use the Party Room for Commercial Purposes.
- ✓ No one shall smoke or vape in the Party Room, or in any other indoor common element.
- ✓ I will read and follow the Guidelines of Party Room which form part of this Agreement.
- ✓ I will be responsible for any violations of the Guidelines and/or any damages to the Party Room arising from the above reservation, which could forfeit my cash deposit. I acknowledge that the deposit is only partial payment should such damage exceed the deposit amount of \$150.00. Buffalo Phil's will provide you with the invoice for the repairment of any damages to the Party Room.
- ✓ I will notify the Staff or Management of any breakage, damage, or Guidelines violations caused by me or my Party Room guests.

I understand that

- ✓ I can pick up my Deposit (\$150.00) from Management the following day following my event, provided no guidelines or damages to the Party Room have occurred during my Party Room rental period.

Name (Print): _____

Signature: _____

Date: _____

Manager: _____

Date: _____

Deposit Amount: _____